

# PARTY ORDER FORM

The Secretary  
National Sports Club of India  
Mathura Road  
New Delhi 110 001

Dear Sir,

Kindly book a party for me as per details given below. I am aware of the rules, regulations and charges.

1. Name of the Member \_\_\_\_\_
  2. Membership No. \_\_\_\_\_
  3. Guest member/Reciprocal \_\_\_\_\_
  4. Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  5. PAN No. \_\_\_\_\_
  6. Telephone No. \_\_\_\_\_ (M) \_\_\_\_\_
  7. Venue of Party \_\_\_\_\_
  8. No. of Persons \_\_\_\_\_
- (ONLY 20% VARIATION IS PERMITTED ABOVE THE GUARANTEE FIGURE WHICH IS TO BE INFORMED IMMEDIATELY)  
(50% EXTRA RATE TO BE CHARGED IN CASE NUMBER OF GUESTS INCREASED ABOVE 20%)
9. Date of Party \_\_\_\_\_
  10. Advance paid vide receipt no. \_\_\_\_\_
  11. Time \_\_\_\_\_
  12. Type of Party \_\_\_\_\_

I hereby undertake to abide by the rules and regulations of the Club besides Party Rule given overleaf. Any change in menu or pax (no. of guests etc.) will be intimated immediately 48 hrs. before the function.

Menu as approved/selected by member is to be attached along with any additional requirement i.e. chat, decoration, tent etc.

Date :

\_\_\_\_\_  
F&B / General Manager

\_\_\_\_\_  
(Member's Signature)

## TIMINGS

LUNCH	11 A.M. TO 3P.M.	VEG.- Rs. 880/- + GST	NON.VEG.- Rs. 1045/- + GST
HIGH TEA	4 P.M. TO 6P.M.	VEG.- Rs. 468/- + GST	NON.VEG.- Rs. 550/- + GST
DINNER	7 P.M. TO 11.30P.M.	VEG.- Rs. 880/- + GST	NON.VEG.- Rs.1045/- + GST



# PARTY RULES

## LAWNS

## CHARGES

### LAWN HIRE CHARGES

MAIN LAWN	40,000/- + Taxes	DJ <input type="checkbox"/>
S. POOL LAWN	12,000/- + Taxes	DJ <input type="checkbox"/>

### HALL HIRE CHARGES

BANQUET HALL	17,000/- + Taxes	DJ <input type="checkbox"/>
ROCK PUB (HI TEA) / DINNER II (HI TEA)	3,000/- + Taxes	DJ <input type="checkbox"/>
ROCK PUB (LUNCH/DINNER) for min 50 persons	11,000/- + Taxes	
DINER II (LUNCH/DINNER)	5,000/- + Taxes	No Dinner Booking on Fri, Sat, Sun
ROOM NO. 108 (LUNCH/HI-TEA)	5,000/- + Taxes	No Music Min. 30 Person
ROOM NO. 108 (DINNER)	7,000/- + Taxes	No Music Min. 30 Person

### RS. 15,000/- + GST CHARGES FOR TEMPORARY MEMBERSHIP FOR DATE OF PARTY / ONLY IN THE NAME OF INDIVIDUAL

(Timings for booking/ enquiries are from 11 a.m. to 7p.m.)

- AREA RENT IS REQUIRED TO BE DEPOSITED AT THE TIME OF BOOKING
- 100% PAYMENT WILL BE MADE 15 DAYS BEFORE THE FUNCTION

2. Venue charges will be forfeited in case of cancellation within one month.
3. Following charges will be levied in addition.  
VAT - food & Soft drinks. Taxes as applicable. Extra chairs /tables /carpet, Decoration, Sound System.
4. No left over can be taken home by either the hosts or the guests
5. Loss or breakages of crockery, cutlery, glassware etc. will be paid by the member booking the party.
6. Loss/damage to club property e.g. flower pots, furnishing, fittings and so on will be paid for by the member booking the party.
7. After noon parties must be over by 3p.m. and evening parties by 11 p.m.
8. The host to be present till the termination of the party and will be responsible for the conduct of his guests.
9. Ayahas, drivers and servants, will not be allowed to have food in the party.
10. Following charges are required to be deposited at the time of booking for confirmation.
  - a) Venue charges 100%
  - b) 50% of the menu approximately.
  - c) 100% in advance 15 days prior to the function.
11. Member hosting the party may kindly ensure that all party vouchers are signed on completion of the Party. No alterations will be entertained after the signatures.
12. All club functions will have priority over the parties. In such cases club reserves the right to change the venue.
13. Members are to clear the final bill after the party.
14. MEMBERS BELOW 25 YEARS WILL NOT BE SERVED LIQUOR FOR ANY PARTY WHERE LIQUOR ARE REQUIRED TO BE SERVED.
15. THE MEMBERS HOSTING THE PARTY WILL ENSURE THAT THE EXCISE REGULATIONS ARE OBSERVED BY THE GUESTS DURING THE PARTY. ONLY CLUB LIQUOR BE SERVED IN THE AREAS THAT ARE BOOKED.
16. A Party above 50 persons valet is compulsory.
17. Cars will be parked outside the Club house.
18. Refund if any will be credited to members account.
19. No music will be played after 10p.m.

Note:- Members are responsible for the safe custody of their belongings,  
i.e. Mobiles/Purses etc. Fee / Rates are subject to change

Signature of member